

**MEMORANDUM OF UNDERSTANDING**  
between  
**American Society of Heating, Refrigerating and Air-Conditioning Engineers**  
and  
**Facility Guidelines Institute**

**PURPOSE**

In recognition of shared technical interests, the American Society of Heating, Refrigerating, and Air-Conditioning (ASHRAE) and the Facility Guidelines Institute (FGI) agree to support this Memorandum of Understanding to advance and promote the mutual interests of architecture, engineering and healthcare facility professionals. We are committed to work together toward the following goals:

**OBJECTIVES**

- Maintain effective communication between ASHRAE and FGI to optimize efforts in areas of mutual interest without duplication.
  - Identify opportunities for shared operation services.
  - Identify opportunities for shared promotion and sales of products and services.
- Share products prepared by both ASHRAE and FGI with its members and users of the Guidelines.
  - Where mutually beneficial, jointly promote educational programs.
  - Where mutually beneficial jointly identify, create and identify new products and services.
  - Where mutually beneficial, jointly collaborate with other professional organizations in the development of products and educational programs.
- Encourage continuing dialogue between ASHRAE and FGI at national, regional and local levels on issues of importance to architects, engineers and healthcare facilities' professionals
- Encourage collaborative and cooperative activities to promote continuing professional development and professional certification programs.
- ASHRAE and FGI agree each organization shall cross-market, where appropriate, each other's products and services and that an appropriate compensation/commission be negotiated to compensate both organizations for such cross-marketing efforts.
- Encourage collaborative and cooperative activities in research activities that support the development of products and educational programs that are of mutual benefit to the members of each organization.

**Operational Elements**

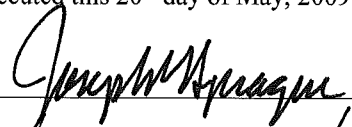
- In accordance with a fully executed Reprint License, ANSI/ASHRAE/ASHE Standard 170-2008 and any superseded or reaffirmed versions of this document available at the time of publishing the 2010 edition of the Guidelines will be fully incorporated as a separate part of the 2010 Guidelines.
- During the course of maintaining the ANSI/ASHRAE/ASHE Standard 170-2008 all errata through 2014 will be made available to FGI for publishing on the FGI website.
- An official appointment of one ASHRAE member, approved by FGI, to the Health Guidelines Revision Committee Steering Committee shall be made by ASHRAE.

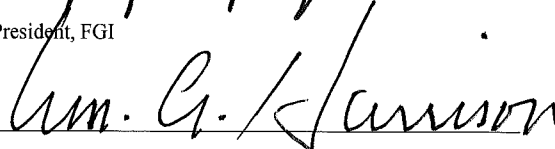
- An official appointment of one ASHRAE member to the Health Guidelines Revision Committee shall be made by ASHRAE.
- ASHRAE schedule a maintenance meeting of ANSI/ASHRAE/ASHE Standard 170 at each of the "all hands" meetings of the Health Guidelines Revision Committee.
- ASHRAE appoint the ANSI/ASHRAE/ASHE Standard 170 maintenance committee from the Health Guidelines Revision Committee membership.

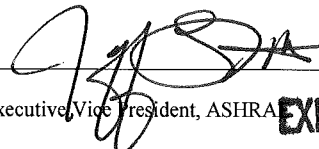
Each organization recognizes the unique and varying concerns of the other and neither organization will interpret or impose conditions herein to prevent the other organization from fulfilling its mission. Each organization will give proper recognition to each other for individual and joint efforts in reporting to their respective membership and to the general public. This Partnership Agreement provides the framework for action and guidelines for interaction between ASHRAE and FGI. This agreement should be reviewed on a periodic basis in order to (1) measure progress being made to accomplish the objectives of the agreement, and (2) to consider expanding the partnership relationship between FGI and ASHRAE.

Furthermore, it is understood that this Memorandum of Understanding is conceived as a dynamic document, meant to change as circumstances and priorities warrant, that it is a beginning point and that any protocol of specific projects and activities developed is intended as an integral part of this understanding.

Executed this 20<sup>th</sup> day of May, 2009.

  
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President, FGI

  
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President, ASHRAE

  
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Executive Vice President, ASHRAE

**JEFF LITTLETON**  
**EXECUTIVE VICE PRESIDENT**